



American Physical Therapy Association  
South Carolina Chapter

The South Carolina Chapter of the APTA  
SCAPTA

Application for Approval of Continuing Education Units

Sponsor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Program Title: \_\_\_\_\_

Dates: \_\_\_\_\_ Tuition/Fees: \_\_\_\_\_

Location(s): \_\_\_\_\_

Check all that apply:

- Facility adequate for anticipated audience       Patients
- Equipment and instructional aids consistent with program objectives

Speaker(s) Name(s) and Title(s): \_\_\_\_\_

Audience:  PTs    PTAs    Students    other (please specify) \_\_\_\_\_

Contact Hours outlined on brochure: \_\_\_\_\_ Anticipated Audience: \_\_\_\_\_

CEUs Requested: \_\_\_\_\_ Type Program (i.e. seminar): \_\_\_\_\_

The following information must accompany this application:

- 1) Draft of Program Brochure or outline (including time per topic area)
- 2) Course Objectives
- 3) Statement of means/method for participants to demonstrate what they have learned (should be consistent for all participants)
- 4) Program Evaluation
- 5) Curriculum Vitae for speakers
- 6) Application fee of \$150 made out to SCAPTA for approval only (include additional \$50 for course posting on website)

CEU forms will be provided by SCAPTA, upon request, for each participant at a charge of \$2.00 per participant.

Approved courses will be posted on the SCAPTA website, [www.scapta.org](http://www.scapta.org), for an additional \$50 fee.

**Please send this completed application, along with the items listed above to:**  
South Carolina Chapter, APTA, 1111 North Fairfax Street, Alexandria, VA 22314

Questions? Email: [southcarolina@apta.org](mailto:southcarolina@apta.org)

- ~ Courses meeting criteria may be approved for a period of one year ~
- ~ Applications must be received by SIX WEEKS prior to course date ~
- ~ Approval/Denial Letters will be emailed/mailed within 30 days of receipt ~